



**1503 N. IMPERIAL AVENUE, SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410**

**TRANSPORTATION COMMISSION AGENDA**

**LARGE CONFERENCE ROOM  
1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243  
&  
REMOTE PARTICIPATION**

**WEDNESDAY, OCTOBER 27, 2021  
6:00 PM**

**CHAIR: CHERYL VIEGAS-WALKER**

**VICE CHAIR: ROSIE ARREOLA-FERNANDEZ**

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

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To participate on your computer via Zoom Meeting:

<https://us06web.zoom.us/j/84131499729?pwd=T3ZFemhScWdlWmZNVTVlckRlWnF0QT09>

To participate via phone dial (253) 215-8782

Meeting ID: 841 3149 9729#

Passcode: 635100#

**I. CALL TO ORDER AND ROLL CALL**

**II. ACTION CALENDAR**

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361

With ICTC Counsel's direction, the Executive Director forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorize the Chairperson to sign the resolution.

**III. CLOSED SESSION**

- A. Motion to convene to Closed Session
- B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)  
Agency Designated Representative: Eric Havens  
Unrepresented Employee: Interim Executive Director
- C. Announcement of Closed Session Action(s)

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**IV. EMERGENCY ITEMS**

- A. Discussion / Action of emergency items, if necessary.

**V. PUBLIC COMMENTS**

Any member of the public may address the Commission for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Commission. The Commission will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

**VI. CONSENT CALENDAR**

(Executive Director recommends approval of consent calendar items)

- A. Approval of the ICTC Commission Draft Minutes: September 29, 2021
- B. Receive and File:
1. ICTC Management Committee Minutes: October 8, 2021
  2. ICTC TAC Minutes: July 22, 2021
  3. ICTC SSTAC Minutes: September 1, 2021
- C. Update authorized signers for the ICTC Bank Accounts at Community Valley Bank

The Executive Director forwards this item to the Commission for review and approval after public comment, if any:

1. Remove the following signers from the ICTC bank accounts with Community Valley Bank (CVB):
  - a. Mark Baza, Executive Director
  - b. Kathi Williams, Program Manager (retired)
2. Add the following signers to the ICTC bank accounts with CVB:
  - a. Virginia Mendoza, Program Manager

**VII. REPORTS (Up to 5 minutes per staff report)**

- A. ICTC / IVRMA Executive Director
- Executive Director Report
  - IVRMA Presentation
- B. Southern California Association of Governments
- See attached report
- C. California Department of Transportation – District 11
- See attached report
- D. Commission / Committee Member Reports (if any)

**VIII. ACTION CALENDAR continuation**

- A. 2022 State Transportation Improvement Program (STIP) Recommendations for Imperial County

The ICTC Management Committee met on October 13, 2021 and forwards this item to the ICTC Commission for their review and approval, after public comment if any.

1. Approve the 2022 STIP Recommendations for Imperial County, requesting to fund Planning, Programming and Monitoring (PPM) activities in the following distributions:
  - a. Program a total of \$506,507 (\$394,000 from 2022 STIP RIP funds and \$112,507 from COVID STIP Relief Funds) for ICTC staff PPM activities as follows: \$98,000 in fiscal years 2022-23, 2023-24 and 2024-25, and \$212,507 in fiscal year 2025-26.
  - b. Carryover the remaining available balance of \$10,821,642 (\$8,684,000 from STIP RIP and \$2,137,642 from COVID STIP Relief Funds) for the Forrester Road improvement project.

**IX. MEETING DATE AND PLACE**

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, November 17, 2021**, at **6:00 p.m.**, at the ICTC Offices located at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and remotely via Zoom Meeting.

**X. ADJOURNMENT**

- A. Motion to adjourn

## VII. REPORTS

### A. ICTC / IVRMA Executive Director

- Executive Director Report
- IVRMA Presentation

### B. Southern California Associating Of Governments

- See attached report

### C. California Department of Transportation - District 11

- See attached Report

### D. Commission / Committee Members Reports (if any)

# Imperial Valley Resource Management Agency

## ELECTRONIC ANNUAL REPORTING PROGRAMS (EAR) Household Hazardous Waste Information Exchanges (HHWIE) Part I

Daveline Villaseñor, Project Manager  
October, 2021



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## INDEX

### The Law:

AB939 Integrated Waste Management Planning

### HHWIE Purpose & Goals:

Household Hazardous Waste Element (HHWIE)

### Reporting Programs:

Electronic Annual Reporting (EAR) Checklist (all Programs)

Household Hazardous Waste Form 303 (Only HHW)

### What We Collect at IVRMA:

Household Hazardous Waste Diversion Collection

### Waste Diversion Collected:

Household Hazardous Elements Collected

### Household Hazardous Facilities:

Address location/ Website link/Facebook

### Questions or Recommendations

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## AB939 *Integrated Waste Management Planning*

Requires each city and county to establish a task force to coordinate the development of programs for:

- Source Reduction Recycling Elements (SRREs)
- Household Hazardous Waste Element (HHWIE)

Each city is required to prepare, adopt and submit a SRRE & HHWIE of a countywide siting element plan with the following components and waste characterizations:

- a) Source reduction
- b) Recycling
- c) Composting
- d) Solid waste facility capacity
- e) Education and public information
- f) Funding
- g) Special waste (asbestos, sewage sludge, etc.)
- h) Household hazardous waste

The County, to prepare a SRRE for its unincorporated area, with the same components described above with

- a) Specifying areas for transformation or disposal sites to provide capacity for solid waste generated in the jurisdiction which cannot be reduced or recycled for a 15 year period.

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## Household Hazardous Waste Element (HHWIE)

### Purpose & Goals

#### HHW Collection/Disposition Data

The safe collection, recycling, treatment, and disposal of hazardous wastes generated primarily by households and collected by statewide local programs.

#### Major goals of CalRecycle in this area include:

Provide the public with convenient collection locations for household hazardous waste.

Encourage efforts to use recyclable materials in products and design products to facilitate their recyclability.

Encourage producers to assume responsibility for "cradle-to-cradle" stewardship of their products and materials.

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## EAR Completion Checklist

- Rural Petition for Reduction in Requirements
- Newly Incorporated Cities (Unincorporated counties and Regional Agencies Only)
- Disposal Rate Calculation
- Calculation Factors
- Disposal Rate Accuracy
- Planning Documents Assessment
- Summary Plan Assessment
- Siting Element Assessment
- Areas of Concern / Conditional Approvals
- **SRRE and HHWE Diversion Programs**
- Additional Information
- Large Venues and Events
- Mandatory Commercial Organics Recycling



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## Annual HHW Reporting Form 303

California state law ([PRC §47203](#); [HSC §25218.10](#)) mandates the Department of Resources Recycling and Recovery (CalRecycle) and Department of Toxic Substances Control work jointly in maintaining a **database of all household hazardous waste collection events, facilities, and programs** within the state and make that information available to the public upon request.

California regulations ([CCR, Title 14, Division 7, Chapter 9, §18751.2](#)) mandate that each public agency responsible for household hazardous waste (HHW) management shall ensure the amount of material (in pounds) collected through their program during the preceding reporting period (July 1 through June 30) is reported to CalRecycle by October 1 each year. Additionally, the Form 303 is specifically intended to fulfill the countywide integrated waste management plan, HHW element reporting requirements ([CCR Title 14, Division 7, Chapter 9, §18751.1](#)).

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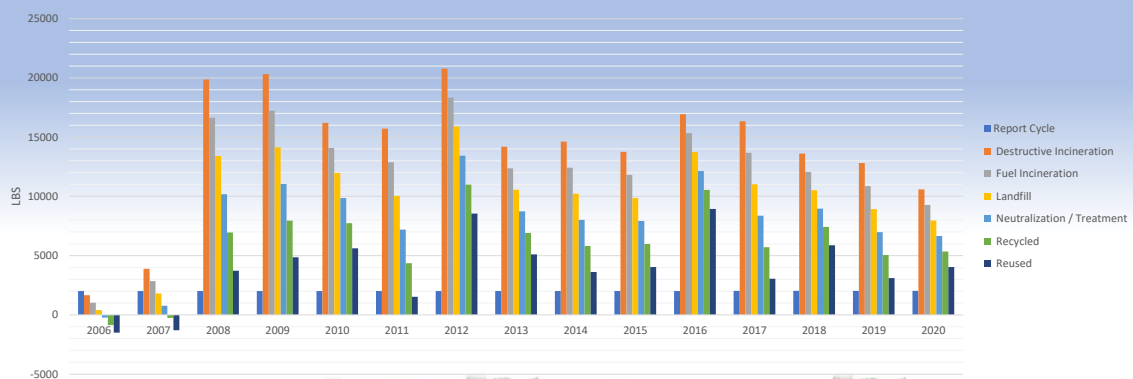
# HOUSEHOLD HAZARDOUS WASTE COLLECTION

- Provide a certified household hazardous waste collection center for the Imperial Valley Residents
- Protect human health and the environment from potential harm caused by improper waste disposal



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## HOUSEHOLD HAZARDOUS ELEMENTS COLLECTED



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## Household Hazardous Facilities



**EL CENTRO** 702 E. HEIL AVE.  
8 AM - 12 NOON - EVERY SATURDAY

**CALEXICO** 500 W. 5TH STREET  
8AM - 12 NOON - EVERY OTHER SUNDAY

**BRAWLEY** 180 S. WESTERN AVE.  
8AM - 12 NOON - EVERY OTHER SUNDAY

**1-877-RECYCLE**



**EL CENTRO** 702 E. HEIL AVE.  
8 AM - 12 MEDIODIA - TODOS LOS SABADOS

**CALEXICO** 500 W. 5TH STREET  
8AM - 12 MEDIODIA - CADA OTRO DOMINGO

**BRAWLEY** 180 S. WESTERN AVE.  
8AM - 12 MEDIODIA - CADA OTRO DOMINGO

**1-877-RECYCLE**

Website link: <http://ivrma.org/>



Facebook link:  
<https://www.facebook.com/Imperial-Valley-Resource-Management-Agency-IVRMA>



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## Questions or Recommendations



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